

## The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	22 Sep 2016	<b>Website</b> Phase 2 (making the website more interactive) will be implemented in autumn 2017.	CBT team	<b>September 2017</b>	On track.
2.	24 Nov 2016	<b>Organisational Chart</b> An updated organisational chart be circulated.	CBT team	<b>December 2016</b>	Completed
3.	24 Nov 2016	<b>2017 Dates</b> A provisional meeting date in March 2017 be scheduled.	Town Clerk	<b>December 2016</b>	Meeting scheduled for 10.30am on Monday 20 <sup>th</sup> March 2017.
4.	24 Nov 2016	<b>Strategic Initiative Grants in management</b> Future updates to be staggered throughout the year.	CBT team	<b>From February 2017</b>	On track.